

## Guidelines for booking tours in the Chester Beatty Library

As our Guides are all Volunteers and not employees of the Library, therefore we require three weeks advance notification in writing to book a guided tour, so that we match your required time with one of our experienced guides. However, we will try to accommodate your request at shorter notice if possible.

Guided tours are limited to 15 maximum people per tour, if your group is larger, it can be split into 2 groups as required.

Fees: Payment for tours can be made through our gift shop.

- Primary and secondary school students / supervisors & teachers – free
- Adult groups are charged at €3.00 per head.
- OAPs/Adult Education/Third Level Groups/Language Schools at €2.00 p.p.
- Evening/Private events groups of up to 10 people €50.00, groups of up to 50 people €150.00 and groups of up to 100 people €250.00
- Talks with Head of Education / Curators €150.00

Tours last approximately 1 hour from the scheduled booked time of the tour. Please be punctual as Guides are booked for 1 hour duration.

Please announce your group on your arrival to the Library, at the reception desk. Your guide will meet you there to commence the tour.

Children must be supervised at all times in the Chester Beatty Library and Dublin Castle grounds at all times.

Cancellation fees: 1 group at €50.00, 2 groups at €100.00 will be charged for failure to give 24 hours advance notice of cancellations. To cancel your appointment, we require minimum one working day notice. To cancel, please contact the main Library number on 01 4070750 and hold the line to speak to a member of staff. Alternatively you can contact us on [info@cbl.ie](mailto:info@cbl.ie)

Special note for schools: the Library does not provide space for eating lunches. There is a café within the museum for the general public.

Tour themes: General tour, Christian Sacred Books, Chester Beatty Biblical Papyri, Calligraphy and the Holy Qur'an, Islamic Illustration and Illumination, Decorative Arts of East Asia, Islamic Faith, Sacred Buddhist Books, Chinese and Japanese Painting.

If your group is larger than 15 people and you do not wish to avail of a guided tour, please notify us of your impending visit by completing the online form on [www.cbl.ie](http://www.cbl.ie) under PLAN A VISIT – GROUP VISIT – NOTIFY US OF YOUR VISIT.

In the busy summer months, the galleries can get quite crowded and prior notification is essential in assist us in making the visit an enjoyable one for all our visitors. Groups without bookings might be turned away.